

**JACKSON COUNTY PARKS AND RECREATION COMMISSION
1992 WARREN AVENUE
JACKSON, MICHIGAN 49203**

June 18, 2014

CALL TO ORDER: Mike Way, Chairman at 8:00 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Cmrs. **Alexander, Beaman, DuBois, Gaede, Polaczyk, Rand, Seitz, Snyder, Torres and Way**
Ex-Officio: **Scott Robbins**, County Parks Director
Staff: **Becky Humphrey**
Visitors: **Adam Brown** Deputy County Administrator, **Kay Dunkel, Larry Mentink, Paul Rentschler**, ASTI, **Sue Vogt**, Victims Rights

APPROVAL OF AGENDA

Moved by Polaczyk, supported by Seitz to approve the June 18, 2014 agenda. Motion carried.

SPECIAL ORDER –

Sue Vogt and Larry Mentink – Victims of Violent Crime Memorial. Rededication – Saturday, September 6th.

Moved by Polaczyk, supported by DuBois to approve adding the new design of walls as additions to the Victims of Violent Crimes Memorial instead of another pillar. Motion carried.

APPROVAL OF MINUTES

Moved by Torres, supported by Polaczyk to approve the May 21, 2014 Minutes with corrections to the Commissioner Comments and the Adjournment signatory. Motion carried.

PUBLIC COMMENT – None

MAY 2014 FINANCIALS

Moved by Rand, supported by Torres to receive the May 2014 Financial Reports. Motion carried.

Moved by DuBois, supported by Torres to approve the May 2014 Claims Report. Motion carried.

COMMUNICATIONS

1. Letter from Marston J. Fortress, Spring Arbor Supervisor
Re: Lime Lake
2. Letter from Elaine Robinson, Michigan Historic Preservation Network
Re: 34th Annual Statewide Preservation Conference

3. Letter from Clint Pogue, Central Michigan University
Re: Lime Lake Fen
4. Email from Scott Robbins to Clint Pogue, Central Michigan University
Re: Lime Lake Fen
5. Email from Dave Elwell
Re: Clark Lake County Park
6. Letter to Matt Wiitala, MDOT
Re: Letter of Support
7. Email correspondence between Philip J. Curtis and Mike Overton
Re: Cascades Golf Course Liquor License
8. **Cascades Inc. n/k/a Jackson Civil War Society** minutes of May 20, 2014
9. **Cascades Park Foundation** minutes of May 21, 2014 (At meeting)
10. **Jackson County Parks Association** (No minutes)

11. **Friends of the Falling Waters Trail** (Next month)

Moved by Seitz, supported by Rand to receive the communications. Motion Carried.

DIRECTOR'S REPORT

Flannery Properties – We are proceeding with the submittal of documentation to the City of Jackson for the property split requirement. Documentation will then be sent to MDNR for final review so that we can proceed with the closing procedures.

JPS Properties-These properties are now owned by the County of Jackson.

Grass Lake Concession Agreement – The concession contract is currently under review by the Village Manager Tom Nolte and village council. A decision to accept or decline the contract should be made by June 17th.

Cascades Golf Course- The application for the transfer of the liquor license is still in process with the Michigan Liquor Control Commission. Our on-site inspection on June 10th with the Liquor Control Commission went well and they expect that our application process and final approval will be finished in approximately 8 weeks. The refrigeration walk-in cooler and installation is under review.

Swains Lake Campground- Interior and exterior finish work to the cabin is still underway. The State of Michigan parole office- volunteers have been very active at the campground performing campground clean up, site improvements. July 4th is the expected date for the opening of the cabin.

Jackson County Fairgrounds – A draft RFQ for the Jackson County Fairgrounds Master Plan has been submitted to the Administrator/Controller office for final review.

Lime Lake Breech- On site visits along with discussion with MDEQ and the residents who live on North Lake and ASTI Environmental continue on how best to proceed with repairing the breech, so that lake levels can remain constant and the ecological stability of the fen remains intact. Cmr. Snyder, Paul Rentschler and I met with the MDEQ on June 11th to discuss options for a permanent improvement.

Cascades Champion Team- The team has met weekly since May 28th and are in the process of sending out letter of support to all municipalities, a letter will be sent to service club letters to request an opportunity to open up discussions about donations and funding. Also an RFQ draft for engineering services for the Cascades Preservation Project has been submitted to Mike Overton and Adam for review and input.

Moved by Polaczyk, supported by Snyder to receive the Director’s report. Motion carried.

OLD BUSINESS - None

NEW BUSINESS –

Ordinance Amendment: Section 3: Use of Intoxicating Liquor

Moved by Rand, supported by Torres that the Park Commission make a recommendation to the Board of Commissioners for approval of changes to Chapter VIII, Section 3: B Use of Intoxicating Liquor Park Ordinance after legal review and then Park Commission review. Motion carried.

PUBLIC COMMENT –

Kay Dunkel – Thank you from the group for the Parks continued support for the Lime Lake Breech Project.

COMMISSIONER COMMENTS –

Cmr. Gaede – Vineyard Lake Association was asking about the boat launch, fundraisers, and Knutson’s usually stock Vineyard Lake with Walleye but there weren’t any available for 2014. Would the Parks consider putting in a handicap dock? Cmr. Gaede also noted the logo on the Parks shirts and liked them.

Cmr. Beaman – Went to the Memorial Day fireworks with family. Great Job! Also, rode bike out the the Lime Lake breech, astonishing the amount of traffic out there and something definitely needs to be done.

Cmr. Torres – in reference to the boat launch, aren’t we doing a recreation plan?

ADJOURNMENT

There being no further business, the meeting adjourned to the call of the Chair at 9:04 a.m.

Mike Way, Chairman

Jackson County Parks & Recreation Commission

Jackson County Parks and Recreation Commission

June 18, 2014